



YOU ARE ADVISED TO READ THE UK IMMIGRATION RULES AND THE UK BORDER AGENCY GUIDANCE APPLICABLE TO YOUR CATEGORY OF VISA APPLICATION BEFORE YOU APPLY. VFS MAY PROVIDE PUBLISHED UKBA INFORMATION BUT CANNOT ADVISE YOU ON HOW TO COMPLETE YOUR APPLICATION OR WHAT TYPE OF VISA YOU SHOULD APPLY FOR.

Immigration Rules: www.ukba.homeoffice.gov.uk/policyandlaw/immigrationlaw/immigrationrules/part6a/

Policy Guidance: <http://www.bia.homeoffice.gov.uk/sitecontent/newsarticles/newruleskilledhighlyskilled>

CHECKLIST FOR TIER 1 (General Highly Skilled) POINTS BASED APPLICATION (To be submitted with all applications made on VAF9 or VAF10 form) <i>Please note that you MUST include ORIGINALS of ALL documents specified AND one set of photocopies of all documents.</i>		Submitted	
		Yes	No
Name:	Ppt no:	-----	-----
One set of photocopies of all documents submitted			
Conforming photograph, taken during last 6 months			
Current passport			
Photocopy of the biodata page of the current passport			
Previous passports			
Financial evidence (You should provide one or more of the documents listed on the right)	Personal bank statements covering a minimum period of 3 months and dated no more than one month immediately preceding the date you submit the application. The balance must not fall below the required minimum £2800 at any time during the 3 month period.		
	Savings account pass book(s) in your name covering a minimum period of 3 months dated no more than one month immediately preceding the date you submit the application. The balance must not fall below the required minimum £2800 at any time during the 3 month period.		
	Letter from bank confirming level of funds in your personal account and that they have been held in your account for at least 3 months, dated no more than one month immediately preceding the date you submit the application. The balance must not fall below the required minimum £2800 at any time during the 3 month period.		
	<i>If you wish to rely on a joint account as evidence of available funds, you must be named on the account along with one or more other named individual.</i>		
Qualification Minimum level of academic qualification that is equivalent to a UK Masters degree, which is confirmed by UK NARIC.	Original academic certificate [Please refer to the main guidance to see what alternative may be accepted: www.ukba.homeoffice.gov.uk/workingintheuk/pointsbasedsystem/applying]		
	Original letter from academic institution on headed paper giving details of qualification and/or		
	An academic transcript on the institution's paper showing confirmation of award.		
Previous Earnings (evidence as applicable) :	Salaried employment: At least two pieces of separate documentary evidence		
	Self-employed: Documentary evidence from at least two separate sources		
	Contractors: Documentary evidence from at least two separate sources		
	Documentary evidence if you were in full-time study for the last 15 months and wish another period of earnings to be considered.		
UK Experience	Documentary evidence if your were on maternity or adoption leave in the last 15 months and wish another period of earnings to be considered.		
	Documentary evidence if claiming points for previous full time study in the UK.		
Dependants (if applicable)	Documentary evidence of English language results.		
	Documentary evidence for a degree taught in English		
	Evidence of relationship (e.g. marriage / birth certificates) Financial evidence showing dependants can be supported to required level. <i>If sponsor already in UK, copy of sponsor's passport & permission to stay.</i>		

Note: This is not intended to be a complete list of documents that may be needed. Applicants are required to submit any other documents that may help to support their application.

Applicant to read and sign below, witnessed by VFS Official:	Yes	No
1. I have read the relevant guidance carefully.		
2. I am aware that if I do not submit relevant documents, the application is likely to be refused as the Entry Clearance Officer will be unable to award the relevant points.		
3. I confirm that I have no other document(s) to submit.		
4. The VFS official has advised me that failure to submit all necessary documents may result in the application being refused, but I have chosen to proceed.		
5. For all original documents submitted, copies have been provided.		
6. For documents which are not in English a certified copy with date of the translation has been provided.		

Name of Applicant _____ Signature: _____ Date: _____

Name of VFS official: _____ Signature _____ Date: _____

UK BORDER AGENCY WARNING: YOUR APPLICATION WILL BE REFUSED AND YOU MAY BE BANNED FROM THE UK FOR 10 YEARS IF WE FIND THAT YOU HAVE GIVEN INCORRECT, FALSE OR MISLEADING INFORMATION.